

VENDOR ASSESSMENT REPORT

September 23rd, 2021

HOLMARC OPTO-MECHATRONICS PRIVATE LIMITED

VA-282110608564074

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Explanation about the Vendor Assessment Methodology

The Vendor Assessment was based on the three broad parameters i.e., Physical Location (Company Profile), Financial Capacity and Production Capacity.

The data regarding company profile and financial capacity of the vendor were auto-fetched from the GeM Portal, through their registration process. QCI validated the quality certificate, test reports and business experience of the vendor through the documents submitted by the official on behalf of the firm. An undertaking has been taken by the vendor to verify the debarred/blacklisted status of the firm. ITR verification was done by GeM through the PAN details provided by the vendor. The production capacity was verified based on the documents received by the firm.

The documents are considered to be authentic and complete, based on vendor's claims and cannot be verified for any misrepresentation, concealment or forgery. The documents such as process flow chart, type of machines, safety measures, transportation etc. provided by the firm were validated through a video-based assessment and geo-tagged pictures.

It is clarified that the assessment was based on mutual trust between parties. QCI stands guarantee to the data collected and verified exclusively at the time of assessment. However, if at a later date, it is found that any vendor has purposefully submitted documents which were either incorrect, modified, misrepresented in order to gain unlawful benefits, the GeM will be free to take any action as deemed under law.

In case, the video assessment was inconclusive, an on-site assessment will be conducted to factually check the authenticity of the capability, as claimed. The vendor may be asked to pay for the expenses of this verification assessment.

1. Authentication of Vendor Profile

Parameters	Requirements	Responses
Company Description/Details	Name of the Company/Firm	HOLMARC OPTO-MECHATRONICS PRIVATE LIMITED
	Registered Address	B 7 H M T INDUSTRIAL ESTATE, H MT P.O., KALAMASSERY, Ernakulam, KERALA, 683503
	Address of Manufacturing Site	B7 H.M.T. Industrial Estate, HMT PO, Kalamassery, Ernakulam Kochi, Kerala, 683503
	Primary Contact Number	9388605373
	Primary Email ID	jolly@holmarc.com
	Additional Contact Number	9746715138
	Additional Email ID	admin@holmarc.com
	Constitution	Company
	Company Identification Number	U33125KL1993PTC006984
	Date of Incorporation of the Company	11/02/1993
	GST Number (Company)	32AAACH9492C1ZQ
	PAN of the Company	AAACH9492C
Banking Details	Company debarred/blacklisted by any Govt. organisation	No
	Bank Name	STATE BANK OF INDIA, SME BRANCH KALAMASSERY
	Account Holder Name	HOLMARC OPTO MECHATRONICS PVT LTD
	Account Number	67283647774
Details of Products Registered for VA	IFSC code	SBIN0070291
	Quality Certification	Yes
	Other License Number (if applicable)	No

Details of top three Government & Private Orders (Value wise) received in last three financial years:

A) Government Organisation

S.No.	Ordering Govt. Department/Agency	Item Name	Quantity Supplied	Order Value (Rs.)	Work Order/Completion Letter Number
1	ISRO	Optical Table with Overhead Selves	14 Nos	1436000	ISAC/LE/2019EO077380101
2	DEPARTMENT OF ATOMIC ENERGY	Honeycomb Optical Tabletop	2 Nos	494130	DPS/CPU/04/A2/2774/PO/250515
3	BARC	Tabletop with Parolysis System	1 Nos	999810	BARC/GAMD/JP/2021/73904

B) Private Organisation

S.No.	Ordering Entity	Item Name	Quantity Supplied	Order Value (Rs.)	Work Order/Completion Letter Number
1	AMAR EQUIPMENTS PVT. LTD.	Independently Controlled Dual Syringe Pump	2 Nos	169649	PO/AE/2021/1258

2. Financial Capacity of the Vendor

Financial Capacity: Annual Turnover of the Firm with Profit/Loss Statement of Last Three Years.

S.No.	Acknowledgement No.	Assessment Year	Turnover (in Rs.)	Profit/Loss Amount (in Rs.)	ITR Type
1	347124771261018	2018	0	13865977	ITR-6
2	190897371051019	2019	148308014	15775707	ITR-6
3	845324031191220	2020	159889600	13476545	ITR-6

3. Production Capacity of the Vendor

Parameters	Requirements	Responses
Basic Information	Number of production sites	1
Process Capability	Generic 'Process Flow Chart' availability	Yes
	Availability of 'Specific Process Flow Diagram' of the products manufactured by the firm	No
Production Capacity	List of all the machines/software involved in the manufacturing process	Laser Marking Machine, Holography Setup, Soldering Station, Thinfilm Coating Machine, etc.
	Firm's monthly manufacturing capacity	55 Nos
	Utilisation of the capacity against the manufacturing capacity	14 Nos
	Customisation according to customer specifications	Yes
Quality	Availability of 'Quality Assurance Plan' document	Yes
	Availability of 'Part-Wise Inspection Plan'	Yes
Territory of Operations	Territory of Operations	Pan India
	Availability of SOP for defect free delivery of products	No
Safety	Availability of 'Safety Standard and Operating Procedures' manual	Yes
Suppliers	List of the approved suppliers along with quantity supplied	Yes
	Availability of document for performance monitoring of suppliers	Yes
Rejected Material	Process of handling rejected material	Rejected materials are either sold as scrap or returned to the supplier.
Consumer Grievance	Availability of consumer complaint process	No
	Time taken for resolution of complaints (in days)	-
Warranty	Availability of warranty/ guarantee or recalling to the product	Yes
	Obligation for raw material, product development design, product quality, product lifetime and product sustainability in the warranty provided by the firm	No
Research and Development	Availability of in-house company R&D centre	Yes
	Availability of R&D centre of the parent company	No
	Recognised or approved R&D centre	No
	Collaboration with premium R&D institutes for product development/new product/quality improvement	No
	Patents/Copy Rights/ published/quality improvement	No
	Prototypes Developed	No

Items for which vendor assessment is requested

S.No	Category Name	Production Capacity (per month)	Test Reports available with the firm	Status
1	Coating Machine	8 Nos	No	OEM
2	Research Syringe pump	10 Nos	No	OEM
3	Activity Based Educational Kits for Physics	5 Nos	No	OEM
4	Cut-off Wheel	10 Nos	No	OEM
5	Laboratory Benches	4 Nos	No	OEM
6	Coating Machine	4 Nos	No	OEM
7	Coating Machine	10 Nos	No	OEM
8	Coating Machine	4 Nos	No	OEM

Desktop Assessment Feedback

The vendor has a 'Quality Certificate'.
 'Test Reports' for the products are not available.
 'Past Work Experience' of the vendor includes Government and Private Organizations.
 'Territory of Operation' of the vendor is 'Pan India'.

4. Video Assessment

Parameters	Information	Responses
Physical Location	Physical location verified with the address proof provided in the Desktop Assessment	Yes
Basic Information	Name of the official taking part in the assessment	Ajith C A
	Designation of the official taking part in the assessment	QC Engineer
Process Capability	Process flow for production followed by the firm	Completely Followed
Production Capacity	Machines available for production	All machines available
Quality	Quality Assurance Plan' being followed by the firm	Yes
Suppliers	Key aspects for selecting suppliers	Quality, Price and Delivery Time
Territory of Operation	Availability of transport facility	Yes
Safety	Presence of Safety Signs	Yes
	Availability of 'Safety Equipment'	Yes
Research And Development	Availability of R&D facility	Yes
	Products/Processes available for which patents have been obtained	No
	Availability of developed prototypes	No

Video Assessment Feedback

- 1) Based on the interview with Mr. Ajith C A (QC Engineer) along with the live video, pictorial evidence, and geo-tag verification, Holmarc Opto-Mechatronics Private Limited is found to be an OEM.
- 2) The raw materials such as hardware, plastic housings, fasteners, wiring, connectors, displays, PCBs, etc. were evidenced during the Video Assessment.
- 3) The machines and assembling activities primarily required to manufacture the products were also witnessed at the time of the Video Assessment and verified at the assessed site. Each and every aspect of the production, quality check, packaging process was ensured to be followed adequately.
- 4) The firm is recommended to put special instructions for handling sensitive and fragile components. Also, storage can be developed and displayed in stores and shop floor.



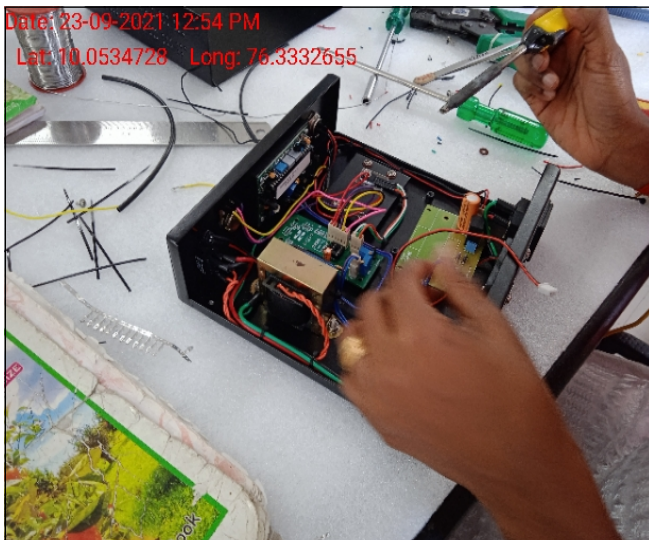
Photographic Evidences



Physical Location: Outside of the Firm



Raw Material Stock



Assembly Process



Manufacturing Process

Date: 23-09-2021 12:58 PM
Lat: 10.0534769 Long: 76.3332351



Critical Machine for Production

Date: 23-09-2021 01:02 PM
Lat: 10.0533038 Long: 76.3329584



Quality Check Process

Date: 23-09-2021 01:05 PM
Lat: 10.0531487 Long: 76.3337709



Safety Equipment

Date: 23-09-2021 01:17 PM
Lat: 10.0534255 Long: 76.333299



Finished Product

Recommendations on the basis of Vendor Assessment

The firm is an OEM

IMPORTANT NOTICE

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The Vendor Assessment Report is based on the information/clarification provided to QCI by the management/officials of the concerned entity through self-disclosure, which is presumed to be honest, unambiguous and correct. QCI doesn't guarantee or take responsibility for the accuracy, completeness or adequacy of any information on which report is based unless verified by QCI in Vendor Assessment. QCI accepts no liability for the contents of this report or for the consequences of any actions taken on the basis of information provided in the report. Vendor Assessment is not an audit and this report is not in any way a recommendation for entering into any kind of transaction/commitment/agreement etc. with the concerned entity.

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